



Bishop's Waltham Gardening Club



BWGC

Registered Charity No.
1169353

BISHOP'S WALTHAM GARDENING CLUB

Minutes of meeting held on 23 February 2023 7.30pm at The Shed

Present: Dave Bennett (DB) – Chair, Chris Curtis (CC), Gill Cooper (GC), Gill Hamill (GH), Kate Cassell (KC), Liz McClymont(LMc), Maewyn Cumming - Sec (MC), Nicole Jones (NJ), Sue Curtis (SC).

Additionally - Colin Carter attended for discussion on the BWGC Annual Show

1. Annual show. The 65th BWGC Annual Show will be held on 15th July, supported by Pearson's Estate Agents. Some judges still to be confirmed. The programme to be similar to last year. Forms will be available near the end of May. MC to organise raffle.
2. Apologies. Anthea Mabey (AM), Larry Mabey (LM), Annie Lowe(AL), William Heaps (WH).
3. Minutes of previous meeting. Minutes were confirmed.
4. Actions. The actions list was updated.
5. Finance. The student has received his grant. We have not yet received an invoice for the hedge cutting. Deposits have been paid for Jubilee Hall bookings.
6. Membership. We have 314 members, two have still to complete their forms. Plot 42 is still to be reallocated.
7. Trading. Trading on the whole has been similar to last year. Staff on duty at The Shed should ensure the battery chargers are switched off at the end of their shift. **ACTION** DB to chase OpenReach again re having wifi in The Shed. **ACTION** LMc to readvertise that the shop is now open.
8. Allotments. The wildlife corner has been tidied, the birds seems happy. The 'triangle' wildlife area could benefit from a new tree. **ACTION**: KC to purchase new tree for wildlife triangle. The track that was badly churned up by a car has been tidied up but still needs work. **ACTION** KC and LM to investigate best solution to the churned up track. Track to remain closed for now. JH has retired from grass cutting, a new person needs to be found. **ACTION** KC to formally thank JH for all the work he has done. **ACTION**: MC and KC will visit the Men's Sheds to look at their bat boxes and decide if we want to buy more.
9. Fences / Roadway. Boring in the SINC to sort out the sewage should start soon, the exact route is not yet decided. The bridge over the ditch in the new footpath cycle track should go in soon. Crest Nicholson were asked to erect the new fences, there is a new person working there who said he will discuss with colleagues. The top fence was £4500, we have been quoted £3850 for additional fencing and emergency gates. **AGREED** that we will commission this work. **ACTION** SC to

discuss fencing with LM to sort out final details. It was **AGREED** that there was no need for SC or LM to revert to the trustees unless the final price rose above £4050.

10. Health & Safety. WH provided a written report.

Mower store signage has been updated so that when the mowers are in use, the store door can be locked to prevent unauthorised access. The safety signage can be still visible on the A board, which should be placed by the mowers which have been put out for use. Strimmers to remain locked away until asked for.

The Shed door code should be changed for security. **ACTION** LM to change Shed door code.

Safety guidance for Shed volunteers will be updated for this season (very minor updates). WH proposed having an H&S file readily available in the shed with copies of instructions, risk assessments etc, in addition to the laminated sheet on the tabletop by the scales in the shop.

Notice Board updated . Wasp notices etc have been removed (until needed again!). Contact information has been refreshed

Shed shop and external event risk assessments have been refreshed or are in hand respectively. Other assessments to be reviewed for next month.

COSHH Data Sheets for bulk substances in shed have been downloaded. These will be added to the H&S file and in the unlikely event of anyone reacting to / ingesting the bulk chemicals in the shed, the data sheet can be shown to medical responders.

First Aid Kits have been checked during first week of shop opening. Noted that some plasters and wipes have been used **ACTION** WH to obtain new plasters and wipes for the first aid kit. Signs have been ordered to place outside shed to indicate First Aid kit available within. **ACTION** WH Erect new first aid signs when they arrive.

DB and AM (tbc) will join WH for the March walk.

11. Monthly programme. The final programme has not yet been provided. Advertising for the February event has gone out based on information from the parish magazine.

12. Social programme. Waterperry Gardens visit. 32 people have signed up and there are four non-members in reserve. **ACTION** LMc to readvertise giving members until 28 February to sign up for the Waterperry visit.

13. Plant sale. Will take place on 7 and 8 May. Two pay desks will be needed on the first day, a volunteer has been found for the 2nd desk. Trustees were asked to start raising plants to sell, especially herbs. We will try to find or make bunting for the front of the Shed. **ACTION** All, to provide GH with red, white or blue paper or fabric, or make bunting themselves. **ACTION** DB to mention the plant sale at the February monthly meeting.

14. Newsletter/publicity/social media. Trustees were reminded that the Facebook group is open to all, not just members and to bear this in mind when posting. The Parish Magazine articles should be copied to members once they have been published. **ACTION** DB and LMc to discuss the process for distributing the articles with AL.

15. Orchard & Butterfly Garden. The Butterfly Garden fencing is still under discussion. The Bramley apple tree in memory of Jane Carpenter was planted on Sunday. **ACTION** GC and SC to see if additional trees can be purchased to keep the Bramley company. It may be possible to purchase something for the wildlife area at the same time (see item 8).

16. Recipe book. The cover will have the new logo, i.e. the one on the website. Over 60 recipes have now been provided, **ACTION** LMc to put out final call for recipes. NJ hopes to have to book ready for the Summer show.

17. Other business. There was no other business.

Next meeting 7.30 Monday 20 March at The Shed.

ACTIONS ARISING

ACTION All, to provide GH with red, white or blue paper or fabric, or make bunting themselves.

DB to mention the plant sale at the February monthly meeting.

DB to chase OpenReach again re having wifi in The Shed.

DB and LMc to discuss the process for distributing Parish Magazine articles to members with AL.

GC and SC to see if additional trees can be purchased to keep the Bramley company.

KC and LM to talk to the drainage engineer about possible solutions to poor drainage around shed.

KC to purchase new tree for wildlife triangle.

KC and LM to investigate best solution to the churned up track.

KC to formally thank JH for all the work he has done.

KC and MC will visit the Mens' Sheds to look at their bat boxes and decide if we want to buy more.

LM and KC to investigate best solution to the churned up track.

LM to change Shed door code.

LM to purchase a very bright motion-activated light for The Shed.

LMc to readvertise that the shop is now open.

LMc to readvertise giving members until 28 February to sign up for the Waterperry visit.

LMc and DB to discuss the process for distributing Parish magazine articles with AL.

LMc to put out final call for recipes.

MC and KC will visit the Mens' Sheds to look at their bat boxes and decide if we want to buy more.

SC to discuss fencing with LM to sort out final details.

SC and GC to see if additional trees can be purchased to keep the Bramley company.

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WH Erect new first aid signs when they arrive.

WH to obtain new plasters and wipes for the first aid kit.